



**LYME REGIS SAILING CLUB COMMITTEE MEETING
MINUTES**

28.09.07

19.30

LYME REGIS SAILING CLUB

Meeting called by: Keith Thompson: Commodore

Present: Keith Thompson, Chris Douglas, Nic Butler, Ed Cruwys-Finnigan, Fern Cottis, Gill Bailey, Chris Joyner, Dan Burke, Tim Parsons, Dave Guthrie, Bruce Truscott, Liz Truscott, John Wiscombe, Stuart Case

100/07 Apologies:

Steve Jones, Lesley Broom, Tony Fastnedge

101/07 Minutes of previous meeting

Signed as a true record

102/07 Secretary's Report for Information : SH

1. Email re Red Arrows from Dave Gallier circulated to members by email.
2. Nomination list will be put up tomorrow at 5.30, open for 2 weeks.
3. Nic Butler email change nic@butler.myzen.co.uk
4. Draft constitution of Cobb Consultation Group being check by members of initial group. SH to lease with MP and SW.
5. Correction to AGM in programme – postal communication to members who chose that, email to others.
6. Thanks to all for support for ArtsFest, in club and in town. John reported a record number of members participating.

103/07 Matters arising from previous minutes

None

104/07 Commodore's Report

Keith gave a short report for this meeting as had only been a month since the last meeting:

'Firstly, I'm pleased to report on the successful Musto Performance Skiff Nationals held earlier this month, which despite the persistent light winds was a great success for the class and Club. Many great comments were received from the competitors and class organizer's, with the results being spread amongst the competitors, young and old alike.

We as a Club can take great pride in the manner this event came together, with 35 or so members helping to run things both ashore and afloat. We are blessed with talent here, non more so than Tim Parsons who as PRO and joint chair did a brilliant job of his first big event. So a big thank you to all who

helped, especially “Mrs Beach” and her assistant, “Chief Seagull Monitor” and Dan Jaffe’ for the loan of GoodWill.

Talking about our younger members, it was so good to see Martin Moore take on the organizing of the SW Laser Travellers event. I am sure he has learnt a lot from it and its pleasing to hear that far from being put off, he is willing to have another go next season.

We are coming to the end of the summer sailing program with the cruisers shortly coming out for their winter storage, but I know that there is an active Autumn and early Winter program for the keen dinghy sailors.

I hear that Ray and Di will be gearing up for the traditional Sunday lunches soon, so even if your boat has been laid up for the winter, there’s no excuse not to come down for a spot of great food and a glass or two of fine ale.’

105/07 Treasurer’s Report via KT

Lesley circulated members with draft accounts to go forward to AGM.

Discussed and approved subject to LB and RD completing.

(A copy will be filed with minutes and are on website).

Lesley reported on Endorsement 11 on our Insurance Policy which was read to committee.

‘It is understood and agreed that no claim shall be allowed in respect of DAMAGE to any vessel the subject of this insurance, caused by or arising from the vessel being sunk, swamped or immersed unless the open cockpit of the vessel is covered by a properly constructed and secured waterproof canopy covering the whole cockpit.

It is further understood and agreed that the canopy is to be maintained in a secure and waterproof condition at all times when not in use.’

Lesley had received clarification from insurers to the effect that the above endorsement applies only when the vessel/s are not in use.

Committee could not understand this endorsement. RIBs are ashore and PJ111 is not a boat that would have a canopy covering the whole cockpit.

They decided it does not really apply to our boats.

106/07 Reports from Sub Committees: General

Property CD:

Original decking now needs replacing. Should engage contractors, not rely on Club members. Club can afford a paid bosun to do maintenance work. Cladding needs re-sealing urgently before winter rains. Guttering requires attention. CD has been papering over the cracks – next committee must take action. Discussion. It was agreed Club can afford to pay for work to be done. Accurate specification must be drawn up and 3 quotes obtained.

Sailing TP:

TP thanked all involved in the Musto Skiffs and Martin Moore for the Laser event. Everything is gearing down now. Racing to continue until Christmas. Those wishing to sail will have to apply for a ‘contract to sail’ (extra charge).

New Rib is currently being repaired – WDDC paying. At the same time rubbing strakes being added because of wear. Should be ready end of next week. FC asked if the new Rib has a cover for the winter. New Committee will decide the future of the ribs, garaging and covering. Four new trophies need to be purchased for Winter Series.

107/07 Youth Section NB

A new 'Special mention' trophy has been purchased. Great year. Youngsters are supposed to attend for 3 years only but may return for 4 – 5 years. The returnees are involved in rib-driving, crewing, Assistant Instructors, etc. TF will provide coaching as Youth need encouragement to continue further into club racing. NB would like to see money set aside for Richard Fortescue to complete his training. The Laser rigs are in a shabby condition and need replacing. 2 will be replaced with full-size rigs.

108/07 LRSC and LRSS Trust Agreement Led by TF

Copies of the amended document were distributed to all members. Report from Joint Facilities Committee should be kept with Attachment A and reviewed each year. If LRSS members take part in a LRSC activity and sign on they are covered by Club Safety Cover. Acceptance of Attachment A proposed by TP, seconded by EC-F, unanimous approval. CJ suggested a short report on LRSS activities is given at AGM – all agreed. (Attachment A and Joint Facilities Committee Report amended to these minutes).

109/07 LRSS Trust CJ

End of season party enjoyed by all who attended. Woodroffe have done a couple of sessions this term. Zenons up for sale – bought for a very favourable price – hope to sell and buy new ones at minimal cost. CJ has meeting on Monday with Tony Wood from RYA. Money can be put in for training. CJ has identified possible candidates – may take place Sat pms.

110/07 Annual Accounts for approval at AGM

Acceptance of provisional accounts proposed by FC, seconded by GB, all in favour.

111/07 AGM

Add LRSS report to agenda.

112/07 Car/Boat Park

1 space let to visitor, 1 week, £15. Part now empty of dinghies, filling up with cruisers.

113/07 Galley and Catering LB and FC

Next Committee to look at situation re caterers, Club members and catering, and general galley use. Environmental health inspection of galley done while

Ray present. Some equipment must be replaced. New Committee to investigate.

114/07 New Members

None.

115/07 Correspondence

1. Environmental health re application for registration of Club bar. SH to complete.
2. RYA Regional Sailor of Year. Noted.
3. Notification of talk by Robin Knox-Johnson. Posted on board.
4. Dorset Business Directory.
5. Sporting Lyme 2009 – passed to DG.
6. Andy Truscott re thanks for clearing boat/car park in preparation for cruiser lifting-out.
7. RNLI Fund-raising Day – poster displayed.
8. Open Meeting request Scorpion June/July 2008. Agreed.
9. Merlin Rockets 1-day event June 14th 2008 – Dan Alsop to organise. Agreed.
10. 505 Training Day Sat with OM Sunday – 1st weekend Sept for 20 boats. Declined, but will be invited to Lyme Bay Challenge should this be held.

116/07 Items for next Agenda

New Committee to decide. Suggestions: maintenance of Club and cleaning; decisions on retention of old Rib and storage; galley/catering.

117/07 AOB

John Wiscombe thanked Committee for allowing Artsfest exhibition. Club being left in poor state, cleaner not doing job well. John compiled list of things to be done (attached). Unless done will incur greater cost later. KT thanked JW for comments, decoration not good at end of season, members keen to sail. TP thought cleaning had gone down-hill. DG said disabled toilet must be cleared and usable.

**117/07 Date and Venue of Next Meeting
To be decided by incoming Committee**

KT thanked his Committee for serving with him this year and for their support.

ATTACHMENT A

Conditions for Corporate Membership for LRSS (Lyme Regis Sailing School)

The following sections define the Conditions deemed by the LRSC (Lyme Regis Sailing Club) Main Committee to be appropriate to the LRSS Corporate Membership of the Club.

The LRSC Main Committee shall review these Specific Conditions for LRSS Corporate Membership annually at the time of requesting reapplication for membership.

As a Corporate Member the LRSS (and all persons affiliated to such a group membership) upon election and thereafter, is deemed to have notice of and impliedly undertakes to comply with these conditions, the Club Rules and any other Rules in force at the time.

Common Rules.

All persons affiliated to a Corporate Membership shall be bound by the current LRSC Rules, any current Club Byelaws and Regulations which may be in force at that time.

Specific Rules

1. As a Corporate Member the LRSS shall have a nominated point of contact (“Responsible Person”) that shall be the official point of contact between the LRSS and LRSC. The contact shall be wholly responsible for the actions and activities of the LRSS as a Corporate Member of the LRSC.
2. The LRSS shall apply for renewal of membership at the first committee meeting after the LRSC AGM. Approval of Membership by the LRSC Main Committee shall be dependent on the agreement of the outline programme of the following season’s activities. **Changes to the outline programme should be minimal once approved.**

Only persons directly “registered” for the current year with the LRSS shall be recognised by the LRSC as part of the Corporate Membership. **Additionally the use of LRSC facilities by LRSS members will be limited to those times when attending a LRSS course.**

The term “registered” shall mean that the person is known to the “Responsible Person” and has been authorised to use the equipment of the LRSS and is familiar with the conditions and rules contained within this document.

3. No LRSS boat shall be permitted on LRSC premises unless the Membership Secretary has received a satisfactory declaration of insurance.

4. Safety cover is to be provided by the LRSS for sailing undertaken by LRSS members. Safety facilities must be appropriate to the prevailing sailing conditions and competence of those afloat. LRSC accepts no responsibility for this aspect of the LRSS activities.
5. Attendance at LRSC by LRSS members shall not exceed the number on the current training course. In any event this shall not exceed two times the number of persons normally expected to crew the boat(s) being used for that training course.
6. LRSS members shall not have access to the Clubhouse catering facilities. (Upon written request, the LRSC Main Committee may grant permission.)
7. LRSC facilities shall be left in a clean and tidy state at the end of each day the facilities are used by the LRSS. The clubhouse, safety boat garages and car park shall be fully secured before departing (unless other Club members are still on the premises).
8. All LRSS members attending LRSC shall ensure that they can prove current affiliation to the LRSS either as individuals or through reference of the supervisory attendant at the club. Any person not able to do so may be asked to leave the LRSC premises.
9. All craft registered at LRSC by the LRSS shall be maintained in a “seaworthy” condition and be ready for use no later than the start of the LRSC Youth Section training.
10. Personal lifejackets or buoyancy aids, to a recognised standard, shall be worn at all times by LRSS members when afloat.
11. Non racing boats shall always attempt to keep clear of any boat that is racing.
12. Use of the LRSC car park for vehicles (cars/minibuses) will only be allowed in strict accordance with the “Limited Mid-Week” passes purchased by the LRSS at the time of their Corporate membership renewal.
13. The LRSS “Corporate” Membership shall have only one vote at any Sailing Club General Meeting.

REPORT FROM JOINT FACILITIES COMMITTEE for presentation to LRSC General Committee

The Joint Facilities Committee will consist of:

- Two elected members from the LRSC General Committee;
- Two members of the LRSS Committee, one of whom would be the Treasurer.

The purpose of the Joint Facilities Committee is to ensure that the balance of facilities between the two organisations is fairly maintained in order to preserve the common interest of encouraging amateur sailing.

There will be an **annual meeting** of the JFC held in December or January (after LRSC AGM and before LRSS AGM). Further meetings can be arranged if wished but it is expected that the following subjects can be resolved at a single meeting:

a) **FACILITIES**

- i. LRSC Youth Section use of LRSS facilities, i.e. boats & buoyancy aids (*2007 Baseline agreement to maintain 8 double crew boats, 21 single crew boats*)
- ii. LRSS to allow LRSC use of RIB as required.
- iii. Provisional LRSS programme for coming season (*2007 Baseline agreement of a maximum of six summer course weeks and some seasonal afternoon/weekend session within the remit of the LRSC sailing programme*)
- iv. Number of LRSC MWL car park tickets (2007 quota = 5 tickets)
- v. Agreement from LRSC for the use of named facilities (*2007 baseline agreement of Clubhouse, boatshed, two ribs & PJIII, general sailing equipment such as marks, radios, safety equipment etc*)
- vi. Each organisation to be responsible for the maintenance of its own facilities with the exception of any agreed items which are to have maintenance expenses shared (i.e. 2007 second LRSC RIB expenses to be shared 50/50).
- vii. Repair costs for any damage caused to a facility will be paid by the organisation that causes the damage.

b) **CONFIRMATION OF OBJECTIVES**

There are common objectives which form the constitution of both LRSS and LRSC and accordingly both organisations assist each other in the achievement of these objectives. LRSS is a Charity and does not make a profit. At the end of a year there will be either a surplus or deficit.

Any surplus is then either held in reserves for future use or used for the purpose of enhancing the LRSS and LRSC objectives. The opinion of the LRSC representatives on the JFC will be actively sought for utilisation of any expendable LRSS surplus in assisting the LRSC

towards promoting amateur sailing, especially training. The input of the LRSC will help LRSS be more aware of where monies can be helpfully used.

The amount of reserves retained by LRSS should be large enough to maintain the organisation through a dormant year with some funds held for major expenses (e.g. replacement of engine).

c) **MEMBERSHIP/MEETINGS**

- (i) LRSS to apply for Corporate Membership on an annual basis.
- (ii) LRSS to supply a report of its activities to every LRSC General Committee meeting.